



Early Years Cleaning and Washing Children Procedure

To ensure the health, safety, and dignity of all children, this procedure must be followed whenever a child requires cleaning or washing due to soiling, illness, or other hygiene needs.

Safeguarding and Supervision

- **Two staff members must be present at all times** when a child is being cleaned or washed.
- Both staff members should treat the child with respect and maintain the child's privacy and dignity at all times.
- Staff must explain to the child what is happening to ensure they feel safe and reassured.

Preparation

Before beginning the procedure, collect all necessary items:

- Baby bath
- Mild soap
- Clean clothes
- Disposable gloves
- Plastic apron
- Clean towel
- Plastic bag (for soiled clothing)

Ensure all PPE (Personal Protective Equipment) is worn throughout the procedure.

Procedure

1. **Prepare the bath** with warm water and check the temperature before use to ensure it is safe and comfortable.
2. **Remove the child's soiled clothing** and place it aside for cleaning.
3. **Wash the child gently** using mild soap and warm water.
4. Once the child is clean, **lift them carefully out of the bath** and dry them thoroughly with a clean towel.
5. **Dress the child** in clean clothes and return them to the classroom, ensuring they are comfortable and settled.
6. **Rinse the soiled clothing** in clean water, place it in a clearly labelled plastic bag, and ensure it is sent home with the child at the end of the day.
7. **Clean the bath thoroughly** using anti-bacterial spray and disposable paper towels.
8. **Place the used towel** in the washing machine immediately after use.

9. **Wash hands thoroughly** after completing the procedure and cleaning the area.

Additional Notes

- Staff must always follow the school's **Health and Safety, Safeguarding, and Infection Control Procedures**.
- Soiled clothing should be handled with care and hygiene to prevent cross-contamination.
- Parents/carers should be informed sensitively at collection time if their child required cleaning or a change of clothes.
- Any concerns about repeated incidents should be discussed with the **Early Years Lead and staff**.

Policy Review:

This policy will be reviewed every, or more frequently if required by changes in legislation, guidance, or school operational needs.

Written by:	Jenni Garnett		
Agreed Date:	September 2025		
Board of Governors			
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Academic Director:			
	Print Name:	Signed:	Date:
Review Date:	September 2026		