



BST Admissions Policy

The British School of Tenerife is a non-selective, co-educational school with around 615 students on roll. Most students join the school at the age of 2 and complete their studies in Year 13. The school is happy to accept students with EAL and SEND, provided we can offer them a positive learning environment.

When families contact the school to request information about registering their child, they are given as much information as possible by one of the secretaries.

The Admissions Officer informs them about the availability of spaces.

If space is available, the Admissions Officer arranges an appointment to meet with the parents directly and provide them with the necessary paperwork for their child's admission to school.

The Admissions Officer arranges a meeting for the family with the Head of Department (Early Years, Primary, or Secondary), who will show the family around the school, offer them detailed information about the curriculum, and respond to any queries they may have.

If the student is registering in the Sixth Form, they will meet with the Head Tutor for this department or the Academic Director.

Families of children entering Years 1 to 6 must submit the latest copy of the pupil's school report. Students entering Years 7 to 13 must submit a copy of their son's/daughter's last two school reports before the admission process can proceed.

During the initial visit to the school, parents who have children with SEND are introduced to the SEND Coordinator, who will discuss their child's specific needs and the provisions the school can offer.

At the British School of Tenerife, we welcome children whose first language is not English. Parents need to state at the beginning of the application process and on the Pupil record the languages spoken at home and in previous schools. Students with English as an Additional Language will have an oral interview with the Head of School and/or the EAL Coordinator, along with a Cambridge English Placement Test, which is applicable from Phase 3 onwards. Children in Primary will be offered extra support, and pupils in Secondary may need to attend intensive English lessons outside school. (See EAL Policy published on the BIST website).



On acceptance to the school, the following documents need to be completed:

- Pupil Record Form
- Conditions of Admission
- Image Consent form
- Direct Debit form (Sepa form)

Reviewed September 2025

Next review September 2027