



The BST Behaviour Policy

All members of the school are expected to help maintain a positive atmosphere conducive to learning, with courtesy, mutual respect, and the tenets of the Core Values as basic requirements.

At the BST we aim to promote:

- Self-esteem
- Self-control
- Respect for others, both children and adults
- A sense of value of property for both personal and school resources
- A collaborative and safe learning environment secure from aggression and intimidation

- The spirit of the Core Values:
 - Kindness
 - Commitment
 - Honesty
 - Respect.

Implementation

- All children should be familiar with the Core Values. They should be reminded of them at the beginning of each academic year and as often as necessary thereafter.
- Each class teacher, or department, may establish their own class rules in addition to the school rules outlined below (ideally with the children participating in this process).
- All rules and their examples should be easily understood and designed to encourage children to develop responsibility for their own behaviour.
- All children should be familiar with their class and school rules.

- Reward charts should be prominently displayed in Primary.
- The class teacher and assistant as well as all other staff must act as positive role models for the children and provide pastoral support for pupils in adhering to school rules and accepting sanctions as appropriate.
- The class teacher should feel free to call on the support of their colleagues and senior management.

Rewards

We consider it is important that praise and rewards should have a considerable emphasis within school and students will thus achieve recognition for a positive contribution to school life. At the BST we feel it is as important to reward effort and a positive attitude as it is to award achievement.

Implementation of Rewards

Examples of **formal rewards** include:

- *Classdojo* points (Key Stage 3)
- Merit Marks
- Stars
- Badges and stickers
- Certificates
- House Captains
- School Council representatives
- Prefects
- Head Boy/Girl

Examples of **informal rewards** include:

- General praise and encouragement in lessons, which should be used as much as possible
- The Academic Director or other appropriate members of senior staff to be invited to praise individuals, groups or classes, being invited into classrooms as appropriate
- Pupils' work to be displayed as much as possible in order to give recognition to it
- Mentions in newsletters for academic and non-academic achievements

- Positive feedback letters home

School Rules

- To be punctual
- To move around the school safely, with consideration for others
- To listen to and follow instructions
- To play in a safe way with consideration for others
- To speak in an appropriate manner
- To speak in English at all times
- To take pride in ones work and appearance
- To act thoughtfully and with consideration for others
- To respect the property of the school and others
- Full and correct uniform must be worn at all times, including the correct shoes and sensible hair bands for girls
- Desks, lockers and rooms must be kept tidy
- Homework and classwork must be fully completed and neatly presented. It must be handed in promptly

Principles of good behaviour

- To be quiet when the teacher is speaking
- To listen to one another
- To be kind, considerate and try to help others
- To be honest, responsible and polite
- To respect property
- To line up quietly when asked to do so
- To enter classrooms sensibly with the correct equipment
- To try one's best
- To include colleagues in work and play
- To treat others as you would like to be treated
- To communicate with a trusting adult over any concern

Sanctions

Sanctions should reflect the seriousness of an incident and convey a deterrent effect. Depending on the seriousness of the incident and its frequency

(including the length of time over which the incidents have been carried out), one or more of the following sanctions may be applied:

- Verbal warnings
- Break time, lunchtime and afterschool detentions
- Placement onto a behavioural report to be filled in, reviewed and signed daily
- Confiscation of property
- Letter home to parents
- In-school parent meetings
- Exclusion from school trips
- Exclusion: fixed term or permanent

Bullying Sanctions

In relation to bullying all of the above sanctions apply and will reflect the level of severity. The level of involvement of each particular student will also be assessed. In addition, the following actions will be considered, and if necessary carried out.

- Suspected instigators will be interviewed individually.
- It will be made clear why their behaviour was inappropriate and caused distress.
- They will be offered guidance on modifying their behaviour, together with any appropriate disciplinary sanctions
- A way forward including disciplinary sanctions and counselling should be agreed
- Phone or electronic equipment may be confiscated and reviewed in incidences of cyber-bullying
- Instigators may be required to change class or year-group
- Particular students may be indefinitely separated during playtime and lunch
- In severe cases parents of instigators may be required to collect their children from classrooms and supervise them on the way home

Exclusion

The Academic Director has the power to exclude a student. This will be considered when the continued presence of the student will cause distress and suffering to others, or where there has been a serious breach in school rules.

Before deciding to exclude a pupil, the Academic Director will:

- Ensure that an appropriate investigation has been conducted
- Ensure that all the relevant evidence has been considered
- Give the student an opportunity to be heard
- Consult other relevant people as necessary

Exclusion Procedure

- Inform parents about the exclusion (by telephone, with a follow-up letter within one school day)
- The following information should be provided:
 - The length of the exclusion
 - The reasons for the exclusion
 - The date and time that the student should return to school
 - Arrangements for setting work

Equal Opportunities

In making decisions about exclusion the Academic Director will take into account any special educational needs, disabilities, gender and cultural differences that may be relevant to the case.

British School of Tenerife Secondary School Sanctions

		Sanction 1	Sanction 2	Sanction 3
Misuse of equipment		Break detention	Lunch detention	After school detention (1 hour)
Misuse of IT		Break detention	After school detention	2 x After school detentions
Using Chat/emails during school hours		Teams disabled for one week	After school detention	Saturday detention (2 hrs)
Taking photos, or storing info, recording without permission		i-pad confiscated and checked + Break detention	i-pad confiscated and checked + after school detention	i-pad confiscated and checked + internal exclusion (one day)
Class disruption		Verbal warning	Lunch detention	After school detention (1 hour)
Speaking Spanish	KS3+4	Lunch detention	After school detention	Saturday detention (2 hrs)
	KS5	Loss of special privileges	After school detention + Loss of special privileges	Saturday detention (2 hrs) + Loss of special privileges
Misbehaviour on bus, excursions, Sports competitions		After school detention	Saturday detention (3 hrs)	Banned from next event
Punctuality		3 in a week- email parents	Break detention + email parents	After school detention (1 hour) + email
Use of mobiles, smartwatches		24h confiscation	After school detention + 24h confiscation	Saturday detention (2 hrs) + 24h confiscation
Uniform/appearance		Call parents	Lunch detention + email parents	After school detention + email parents
Incomplete class work or homework after a verbal warning		Break detention	After school detention (1 hour)	2 x After school detentions
Swearing/rudeness	To students	Break detention	After school detention (1 hour)	2 x After school detentions (1 hour)
	To staff	Internal Exclusion (up to 3 days)	Temporary Exclusion (1 day)	Temporary Exclusion (3 days)
Aggression		2 After school detentions	Internal Exclusion (up to 3 days)	Temporary Exclusion (3 days)
Stealing		2 After school detentions	Internal Exclusion (up to 3 days)	Temporary Exclusion (3 days)
Destruction of property		2 After school detentions + replacement of property	Internal Exclusion (up to 3 days)	Temporary Exclusion (3 days)
Smoking on school premises or in vicinity of school		Internal Exclusion (3 days)	Temporary Exclusion (3 days)	Temporary Exclusion (one week)
Truancy		1 After school detention	2 After school detentions	Saturday detention (2 hrs)

Discrimination (sexual/racial)	Internal exclusion (1 day)	Internal exclusion (3 days)	Temporary Exclusion (3 days)
Drinking alcohol/drug taking	Permanent Exclusion	-	-
Gross inappropriate behaviour/act	Permanent Exclusion	-	-
Bullying	At the discretion of the Academic Director		

The Academic Director reserves the right to modify this policy document. To

be reviewed January 2020

British School of Tenerife Primary Sanctions				
		Sanction 1	Sanction 2	Sanction 3
Misuse of equipment Class disruption		Verbal warning	Loss of 15 mins playtime	Lunch detention (30 mins)
Speaking Spanish	KS1	Verbal reminder		
	KS2	Verbal reminder	Name in book	If name in book 3 times, Lunch detention (30 mins)
Punctuality		Verbal warning	Teacher speaks to parents	Head of Primary speaks to parents
Uniform/appearance		Call parents		
Incomplete homework		Warning to bring the following day	Letter home for parents to sign	Call parents in
Swearing/rudeness		Verbal warning	Call parents in	Temporary Exclusion (3 days)
Aggression Stealing		Call parents in	Temporary Exclusion (3 days)	
Misuse of iPads		Verbal warning	Confiscation (1 Day) and notify parents	Confiscation (1 week) Notify parents
Inappropriate content found on iPads		Temporary exclusion (1 day)	Temporary exclusion (3 days)	Permanent exclusion
Bullying / Cyber bullying		At the discretion of the Academic Director		