



BST Admissions Policy

The British School of Tenerife is a non-selective, co-educational school with around 615 students on roll. The majority of students join the school at the age of 2 and complete their studies in Year 13. The School is happy to accept students with SEND as long as we are able to offer the student a positive learning environment.

When families contact the school to request information about registering their child they are given as much information as possible by one of the secretaries.

The Admissions Officer informs them about the availability of spaces

If there is a space available, the Admissions Officers arranges an appointment to meet the parents directly and to give them the necessary paperwork for admitting their child to the school.

The Admissions Officer arranges a meeting for the family with the Head of Department (Early Years, Primary or Secondary) who will show the family the school and offer them detailed information about the curriculum and respond to any queries they might have.

If the student registering is going in to the Sixth Form, they meet with the Head tutor for this department or with the Academic Director.

Families of children entering in Years 1 to 6 must submit the latest copy of the pupil's school report. Students entering in Years 7 to 13 must submit a copy of their son's/daughter's last two school reports before the admission process can proceed.

During the initial visit to the School, parents who have children with SEND are introduced to the SEND Coordinator who will discuss their child's specific needs and the provisions the school can offer.

At the British School of Tenerife, we welcome children who do not have English as their first language. Children in Primary will be offered extra support, pupils in Secondary may need to attend intensive English lessons outside school. (See EAL Policy published on the BST website).

On acceptance to the school the following documents need to be completed:

- Pupil Record Form
- Conditions of admission
- Image Consent form
- Direct Debit form (Sepa form)

Families of children entering in Years 1 to 6 must submit the latest copy of the pupil's school report. Students entering in Years 7 to 13 must submit a copy of their son's/daughter's last two school reports before the admission process can proceed.

To be reviewed September 2019